



Claim Application Package Content List  
Survey Monument Restoration Program

---

The following information is to be included in all Claim application , Claim work and invoice packages submitted to the Survey Monument Restoration Program

**CLAIM APPLICATION PACKAGE:**

Date Submitted \_\_\_\_\_

Surveyor Name \_\_\_\_\_

Survey Firm Contact information:

Name of Survey Firm \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Email address. \_\_\_\_\_

Package Contents:

**Mandatory:**

(Part A & B) Claim Application Form \_\_\_\_\_

(Part A & B) Survey Monument Location Sketch / Plan \_\_\_\_\_

(Part B) Field Work Analysis Report \_\_\_\_\_

**Supplementary:**

Field Notes \_\_\_\_\_

Field Work Analysis Report \_\_\_\_\_

**Optional:**

Restoration Survey Plan \_\_\_\_\_

Parcel Survey Plan \_\_\_\_\_

Township Survey Plan \_\_\_\_\_

Lease Survey Plan \_\_\_\_\_

**CLAIM WORK AND INVOICE PACKAGE:**

Date submitted \_\_\_\_\_

Claim Number \_\_\_\_\_

Invoice Number \_\_\_\_\_

Surveyor Name \_\_\_\_\_

Survey Firm Contact information:

Name of Survey Firm \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Email address. \_\_\_\_\_

Package Contents:

**Mandatory: (Part A & B)**

Invoice \_\_\_\_\_

Affidavit \_\_\_\_\_

Survey Plan Number \_\_\_\_\_

Coordinate Meta data \_\_\_\_\_

Coordinate File \_\_\_\_\_

**For Part B only** - Field Work Analysis Report \_\_\_\_\_

**Supplementary:**

Memo from SLS with supporting information \_\_\_\_\_

**Optional:**

Field Notes \_\_\_\_\_

Field Work Analysis Report \_\_\_\_\_

Copy of Survey Plan \_\_\_\_\_

Restoration Survey Plan \_\_\_\_\_

Parcel Survey Plan \_\_\_\_\_

Township Survey Plan \_\_\_\_\_

Lease Survey Plan \_\_\_\_\_

Note: Incomplete submissions will be suspended from processing until missing information or documentation is provided.