

Closed session has been redacted from these minutes.

SASKATCHEWAN LAND SURVEYORS' ASSOCIATION COUNCIL MEETING
January 30, 2024, 9:00 AM via Teams
2023/24 Meeting #9 Minutes

The following members of Council were present:

T.G. (Travis) Wolfe, President	Ben Clipperton (year one)
H.M. (Heather) Bennett, Past President	P.A. (Patrick) Skea (year one)
D.L. (Dan) Codling, Vice President	B.J. (Brad) Luey (year two)
T. (Terry) Alm, Public Member	Stephen Conway (year two)

Absent: Deanne Cairns, Executive Director

Action items are indicated by colour for **Council** and **Office**

The meeting was called to order at 9:01 a.m.

1. Adoption of the Agenda

Moved by Ben Clipperton, Seconded by Brad Luey
that the Agenda be adopted as amended. CARRIED

2. Adoption of Previous Meeting Minutes: December 14, 2023

Moved by Terry Alm, Seconded by Heather Bennett
that the minutes of December 14, 2023 meeting be adopted. CARRIED

3. Adoption of Previous Meeting Minutes: November 28, 2023

Moved by Dan Colding, Seconded by Terry Alm
that the minutes of November 28, 2023 meeting be adopted. CARRIED

4. President's Report

a. New Brunswick AGM

Good discussion at the President's forum on a variety of things, but one of the things that came up was the Practice Review process. Curiosity amongst Presidents regarding how much communication it is taking place between the Practice Review Managers across the country. They are taking 3-4 times a year & Kristoff has been involved in those discussions, and before him Dave. A lot of discussion around how the programs are funded, but one of the big things that was agreed upon by AB, BC, NB & across the country was "Practice Review seems to make good surveyors really good, it takes a significant number of competent surveyors and makes them acceptable for the industry, but Practice review seems to identify the people that need improvement, and can do very little, with very few things you can do as a regulator to actually improve the quality of work of these members." Lots of discussion of how Regulators can actually do this. There was a lot of discussion pointed at SK, indicating SK had the opportunity to get this right and provide metrics with the current role out. A lot of discussion regarding P.Surv. State of Maine President talked a lot about it. Vast discussion around the "All-in Model" and it not being the job of the regulator to collect these fees or distribute emails on behalf of PSC. AB facing challenges with loss of advocacy under their Act.

The job of the association is to be a regulator, and we should focus on being a good regulator, rather than getting caught up in other initiatives. What do we need to do as an Association to be a good regulator?

NB AGM meeting fairly routine, no motions of contention, mostly house keeping. NB has a control network that exists across the province, all distance on plans are prepared and provided in Grid Distance & Bearing, not ground. Likely adds confusion to the public.

Travis to talk to the Practice Review Committee re: the Practice Review discussions.

b. Signed MOU

Was previously signed by all sibling associations, except Saskatchewan in 2019. Ensures all Association are working together. Travis signed the MOU on behalf of the SLSA. Focus' on the efforts of the Executive Directors to work together, which they are already doing.

Next AGM – North Dakota which will be in Bismark starting Feb 14th. Followed by Ontario & then BC.

5. Appointment of a temporary Executive Director

Deanne Cairns remains out of office, taking it day by day & week by week. The SLSA needs to have someone in place to support the students & exam process right now. Heather & Travis are currently looking after the SLSA office & outstanding tasks. Carrie Weir was retained to aid in year end financials. The Auditor has the financials for 2023, which will be delivered to the members by February 14th. A special meeting will be held prior to approve the Audited Financials.

Moved by Terry Alm, Seconded by Seconded by Stephen Conway

that Heather Bennett be appointed as the temporary Executive Director until such time as the return of the Executive Director, or the appointment of a new Executive Director. CARRIED

6. Appointment of temporary Registrar

The SLSA needs to have someone in place to support the students & exam process right now. Separate from the Executive Director, to divide up the workload. Ensure the students meet deadlines, including trigger emails with reminders. Liaison with Board of Examiners regarding timing of examinations.

Moved by Heather Bennett, Seconded by Seconded by Stephen Conway

that Brad Luey be appointed as the temporary Registrar until such time as the return of the Registrar, or the appointment of a new Registrar. CARRIED

7. Matters arising from previous meetings

a. Parks Real Property Report

Following last meeting, Dan reached out to Tera McNabb of Parks re: the final statement, regarding the park contact outlining additional items at the time of the quote. As the Park contact is rarely involved at the time of request

Tera was away most of January and hasn't gotten back to Dan yet.

Heather to circulate to the Practice Committee for review & comments.

b. Public Member update

Letter sent to the Ministry for update, but the Ministry hasn't responded yet. Continue to ask for updates to press for an appointment, as the expiry of Terry's term has past.

Travis to reach out to the Ministry for an update by phone due to lack of response to the last letter.

8. Strategic Planning Session – Update

Travis spoke to the consultant that prepared the ALSA Strategic Plan, as she is familiar with the industry. She would run a session across two days, and her schedule would allow for an April date.

Consensus was that it's important to proceed with a strategic plan, with the focus on tasks related to being a regulator. APEGS published similar in 2023 including Registration & increasing/expanding membership, member competence & compliance, regulating the profession & developing the Practice of the Profession by the Members in the Public interest.

Travis will request pricing from a few organizations that would be able to offer this service, specifically in Saskatchewan, and those organizations that have provided services to other Associations across the country & APEGS.

9. Form P Review

a. Robert Stark

Moved by Heather Bennett, Seconded by Patrick Skea

That the Form P for Robert Stark not be approved at this time due to lack of detail, and that he be asked to resubmit following the Model Form P format. CARRIED
Dan Codling & Stephen Conway Abstained

b. Samuel Sweeney

Moved by Stephen Conway, Seconded by Brad Luey

That the Form P for Samuel Sweeney be approved. CARRIED

c. Chance Rodgers

Moved by Ben Clipperton, Seconded by Patrick Skea

That the Form P for Samuel Sweeney be approved. CARRIED
Brad Luey Abstained

10. SLSA Office IT Requirements

Dan Codling proposed that the SLSA investigate a managed service provider for the Association Office. With today's ability to work remote, and the need for individuals to access files or software remotely without access to the office's laptop or desktop, there are options available to use a provider who could help the SLSA with Domain controls, proper correlation between suite of software & remote access. Managed Service Provider would manage login credentials for those who require them, and access could be terminated as easily when required. This would include cloud backup. SLSA has current account with Blacksun. This was brought to the Executive Committee's attention with the Executive Director first being out of office, as access to emails, accounting software, teams' meetings, etc. was required. It appears the current software suites are disjointed.

Travis to further investigation the SLSA's current storage capabilities, needs & contract with Blacksun. Review current software suites and ensure they are current & best suited to the SLSA's needs.

8. A Closed Session was held (including an in-camera session), which is not included in these minutes.

9. Next Meeting: Special meeting to approve auditor's report. TBD on short notice.

10. Meeting adjourned at 11:49am